



# Executive Leadership Development Program

**Go Further** with a Peer Advisor's guidance and support!

## Purpose of the PAIU Executive Leadership Development Program

To provide newly appointed IU Administrators a Peer Advisor who offers guidance, feedback and knowledge regarding IU operations and/or services relevant to the IU Administrator's position. The Executive Leadership Development Program is not intended to circumvent, supplant or be an extension of a performance evaluation system. The model is intended for growth.

## Have you been an Executive Leader for less than two years?

### Registration

An online registration form is available on the PAIU website. The registration process is facilitated by the Assistant Executive Director Job Alike Group.

### Matching

The Executive Leader will be matched with a Peer Advisor based on job responsibilities and their region, if possible. The program will last for one year and will begin on the date of official recognition by the Assistant Executive Director Job Alike Group.

## Minimum Expectations of the Executive Leadership Development Program

### Face to Face Meetings

The Peer Advisor and Executive Leader will, at a minimum, meet (face to face/virtual platform) when Job Alike Group Meetings are held and at the annual PAIU Conference. The Peer Advisor and Executive Leader are encouraged to meet more than the prescribed frequency.

### Weekly Check-In Meetings

The Peer Advisor will check in with the Executive Leader weekly via phone, email or virtual platform.

### On Call

The Peer Advisor will be available to the Executive Leader when needed.

### Executive Leader Experience

At a minimum, the Peer Advisor will review the concepts identified on the PAIU Executive Leader Checklist.

### PAIU New Executive Leader Orientation

The Executive Leader will participate in the PAIU Orientation for new Executive Leaders.

### Documentation of Relationship

The Peer Advisor will submit the progress of reviewing the Checklist to the assigned Moderator (Assistant Executive Director) on a quarterly basis.

### Evaluation of the PAIU Executive Leadership Development Program

At the completion of the program, the Peer Advisor and new Executive Leader will complete an evaluation.

## Questions?

### Please contact:

Thomas Gluck  
PAIU Executive Director  
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717-732-8464

## Peer Advisors are available for the following Executive Leadership positions which are typically part of the program:

- Assistant Executive Director
- Assistant to the Executive Director
- Director of Business Services
- Director of Curriculum and Instruction
- Director of Educational Technology
- Director of Management Information Systems
- Director of Special Education Services
- Director of Operational Services
- Director of Transportation Services
- Director of Human Resources
- Director of Communication/Legislative Liaison
- Director of Public Relations/Government Relations
- Director of Community Education
- Director of Non Public Services
- . . . and more



### **Executive Leader Recognition**

*Executive Leaders will receive a letter from PAIU Executive Director memorializing and celebrating their completion of the PAIU Executive Leadership Development Program. Executive Leaders and their Peer Advisors will be recognized at the PAIU Conference.*