

CATTARAUGUS-LITTLE VALLEY

AN INVITATION TO APPLY FOR THE POSITION OF

SUPERINTENDENT



**APPLICATION
DEADLINE:
FRIDAY,
APRIL 26, 2024**



**CONSTRUCTING FOUNDATIONS
OF PRIDE,
LIVING INTO WELLNESS,
STRIVING FOR EXCELLENCE**

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ANNOUNCEMENT OF VACANCY: SUPERINTENDENT OF SCHOOLS



The Board of Education of the Cattaraugus-Little Valley Central School District, Cattaraugus, New York, is seeking a highly qualified educational leader to fill the position of Superintendent of Schools.

The search process will be conducted over the next several months with the successful candidate taking office on Monday, August 5, 2024. The Board is being assisted in the selection process by Cattaraugus-Allegany BOCES District Superintendent Mr. Scott Payne. He will carry out the task of screening applicants and recommending to the Board a group of final candidates.

APPLICATION PROCESS

The Board has appointed the CA BOCES District Superintendent to assist in the search and screening process. The initial search for candidates will be closed; however, finalists will be expected provide a community presentation.

Interested and qualified applicants should submit:

- A letter of application,
- A current resume,
- A completed application form,
- Three letters of recommendation, and,
- Proof of required certification (SDA or SDL).

Materials and all inquiries should be directed to:

Scott E. Payne, District Superintendent
CA BOCES
1825 Windfall Road
Olean, NY 14760
Office: 716-376-8254
Email: scott_payne@caboces.org

SELECTION PROCESS

The Board will make all decisions concerning the selection process, the evaluation of candidates, and the final appointment. College and university placement offices, state and national educational officials, and practicing Superintendents of Schools are invited to refer qualified candidates for this position. Other interested and qualified individuals are encouraged to submit a letter of interest, a resume, an application form and their professional credentials. All credentials, letters of application, resumes and completed application forms must be in the possession of the consultants and the Board of Education by April 26, 2024. Applicants are requested to not contact individual Board Members. This recruitment brochure presents information concerning the Cattaraugus-Little Valley Central School District and community.

TIMELINES

Application Deadline

- Friday, April 26, 2024

Candidate Interviews with the BOE

- Wednesday, May 22, 2024
- Thursday, May 23, 2024
- Wednesday, May 29, 2024

Finalist Interviews

- Monday, June 3, 2024
- Tuesday, June 4, 2024
- Wednesday, June 5, 2024

BOE Appointment

- On or about June 27, 2024

Anticipated Superintendent Start Date

- Monday, August 5, 2024

CANDIDATE PROFILE: SUPERINTENDENT OF SCHOOLS



CANDIDATE PROFILE AND BENEFIT PACKAGE

The Cattaraugus-Little Valley Board of Education is seeking an enthusiastic, knowledgeable, proven leader who is committed to developing a climate of excellence for students, faculty, and the community to serve as Superintendent of schools replacing Dr. Sharon Huff, who is retiring. The Board expects to offer a competitive salary and benefit package commensurate with experience and education not less than \$165,000 per year. The ideal candidate should:

- Be a creative thinker and problem-solver who is highly motivated and self-directed.
- Inspire and model highly visible educational leadership.
- Experience with employee relations and contract negotiations.
- Be an instructional leader with a strong curriculum background.
- Have strong collaboration skills that welcomes diverse viewpoints by building a sense of community in the schools.
- Be able to delegate and build internal leadership capacity.
- Be able to build trust and inspire staff.
- Have a sense of humor.
- Have thorough understanding and experience with all phases of capital construction projects.
- Be a veteran district leader that has taught and or administrated successfully in various positions of growing responsibility.
- Understand financial and business functions in a district of this size.
- Be accountable to themselves and hold others accountable.
- Have effective oral and written communication skills.
- Possess strong human relations skills, credibility, honesty, and leadership skills.

Residency is not required, however regular engagement and a strong presence in the school community is expected.



The Cattaraugus-Little Valley Central School District was established through annexation in 2000. Our Elementary, Middle, and High School are all connected and located on one campus.

873 Students are enrolled for **UPK - 12th Grade**

353 Students: PreK-4 • **252** Students: 5-8 Middle School • **268** Students: 9-12

A \$59 million capital project was completed in 2014 which included an off-site transportation facility, a middle/high addition, and upgrades to the sports facilities.

An \$18.5 million capital project is near competition with upgrades to security and infrastructure, creation of dedicated OT and PT spaces at the elementary, middle and high school, relocation of the middle/high school fitness center, upgrades to athletic fields, additional metal shop at the high school, and the construction of an agriculture classroom/barn on the main campus.

Over the past several years, the district has made great strides in technology with plans to continue to provide all students with either iPads or laptops. The district's curriculum is aligned with NYSED curricular guidelines and standards.

Cattaraugus-Little Valley has increased the number of courses and clubs aligned to industry exploration and future-driven opportunities, as we reimagine education preparing our students for local, national and global changes. Our immensely talented teachers make these extra curricular clubs and organizations possible including:



- National Honor Society • National Junior Honor Society • Natural Helpers
- Drama Club • Elm/MS/HS Student Council • Ski Club • Theatre Club
- Fish & Wildlife Club • Future Farmers of America (FFA) • Language Club
- Jack of All Club • Lifting Club • GSA Club • Elm/MS/HS Art Club
- Yearbook Club • Trap Club • Business Club • eSports Club • Donate Life Club

OUR DISTRICT



BOARD MEMBERS

Elected for 3-Year Terms

- Stacey Aguiar (2025)
- Carrie Colburn-Mozes (2024)
- Jim McDonnell (2024)
- Jason Opferbeck (2024)
- Chris Shattuck (2025)
- Ben Stoll (2026)
- Tim Walsh (2026)

FINANCIAL DATA

- Current Budget: \$29,403,775
- State Aid Ratio: 72%
- True Tax Rate: 8.26
- True Value: \$584,033,758
- Assessed Value: \$517,151,886
- Local Tax Levy: \$4,825,699
- Amount of State Aid:
\$21,149,267 Building &
Transportation Aid: 90%;
BOCES Aid: 74%

ADMINISTRATIVE TEAM

The Cattaraugus-Little Valley School District is led by a leadership team that includes; UPK-4 Principal, 5-8 Principal, 9-12 Principal, Director of Special Education and MS/HS Assistant Principal/Educational Support Coordinator. The district collaborates with BOCES in the provision of professional staff development and other services.



OUR COMMUNITY



Western New York benefits from a highly strategic location – the 500-mile radius around Western New York region is within reach of 40% of North America's population. The region also has a strategic proximity to Canada through four international bridge crossings. Convenient air access via Buffalo Niagara International Airport (BUF), which serves 5 million passengers per year with more than 100 flights per day. Access to the Port of Buffalo, located on the Great Lakes system, with a point of entry to intercontinental destinations through the Welland Canal.

Niagara Falls, the natural wonder that made Western New York famous and prosperous a century ago, continues to have a positive economic impact on the region today, with 9 million annual visitors, and providing access to affordable and renewable power.

Cattaraugus county is located in the southwestern corner of New York State adjacent to the Pennsylvania border. The regional economy is tremendously diversified among manufacturing, agriculture and retail, offering a lifestyle of ample opportunity and unexpected value.

A four-season mecca for outdoor enthusiasts, recreation is a rapidly expanding industry in this essentially rural area. Adventure-seekers can traverse Allegany and Letchworth State Parks, or the slopes of Holiday Valley, Holimont and Swain Ski Center. Kayak down the Allegheny River, hike Zoar Valley, or camp, hunt and fish in the neighboring Allegheny National Forest.

The revitalized downtown Olean and numerous surrounding quaint communities feature unique shopping, antiques, fine dining and local favorites, not to mention a growing number of farmers markets, breweries and wineries. Spend an evening at the Seneca Allegany Resort and Casino or at cultural events offered through theater, music, and arts organizations. The Regina A. Quick Center, Wellsville Creative Arts Center and nearby Chautauqua Institution also feature a slate of renowned performers and lecturers.

The region offers numerous opportunities for higher education, most notably St. Bonaventure University, Alfred University, Alfred State College, Houghton University, Jamestown Community College (Cattaraugus County Campus) and the University of Pittsburgh at Bradford.

Southern Tier residents value the tranquility of small town life, while still within easy driving distance to Buffalo, Rochester, Cleveland, Pittsburgh and Toronto.

