

[CLICK HERE](#) to download the Chief of Academic Officer Application

Job Description:

The Hartford Board of Education seeks an outstanding leader for the position of Chief Academic Officer and invites qualified and interested candidates to apply. Hartford is the Capital city and home to some of the largest corporations in Connecticut that provide over 65,000 jobs. Cooperative Educational Services Executive Searches will facilitate the search on behalf of the Board of Education. The Hartford Board of Education expects the new Chief Academic Officer to assume full responsibilities of the position on July 1, 2023, or as soon thereafter as possible. A full list of qualifications and duties can be found on the flyer found at www.cestrumbull.org/searches.

Completed application packets are comprised of the following:

- Cover letter outlining qualifications for position and interest in this specific position.
- Copy of updated, complete resume which includes a chronology of work history and educational background and a preferred email address and phone contact.
- Copy of Connecticut Intermediate Administrative Certification (092)
- Copy of an advanced degree in education or related area (Doctorate in Educational Leadership or related field and 093 preferred)
- Copies of transcripts for all degrees held from all granting colleges/universities. (Finalist candidates will be required to supply official transcripts.)
- Three signed letters of reference from current or former employers and professional contacts. (Please limit reference letters to three letters written within the past year.)

Completed application packets are due via email to Cooperative Educational Services by 2 p.m. on **Wednesday, June 7, 2023. Applications **MUST** be submitted as **ONE** PDF file and emailed to executivesearches@cestrumbull.org.**

Applications will be reviewed upon receipt and interviews may be conducted on a rolling basis. Applications will be accepted until a candidate is selected, but no later than the deadline above. All inquiries related to the open position should be directed to: Dr. Charles Dumais (203-365-8801 or dumaisc@cestrumbull.org).